

# KINGSVILLE TOWNSHIP REGULAR MEETING

January 11, 2012 – 7:00 pm – Fire hall

The January 11, 2012 regular meeting of the Kingsville Township Trustees was called to order by Mr. Dennis Huey, Chairman, followed by the Pledge of Allegiance. Mr. Doug Reed made a motion to waive the reading of the December 28, 2011 regular meeting minutes and the December 28, 2011 organizational meeting for 2012 and accept them as presented. Mr. Darrell Ensman seconded the motion; all yes.

**CORRESPONDENCE:** 1) The fiscal officer received and read a letter from the Cooperative Purchasing Program – Certificate of Membership and model resolution. 2) The fiscal officer received and read a Warren and Young letter requesting minutes from April 2011 to present and monies paid to Kenneth Piper from March 2011 to present. 3) The fiscal officer received and read from Conneaut Telephone an increase letter for 2012. 4) The annual letter from Ashtabula County Recorder's office regarding zoning resolutions being filed timely. 5) Jim Branch read a letter from the Prosecutor's office dated January 5, 2012 to Mr. Romano giving him 10 days to remove the trailer from property.

**PUBLIC COMMENTS AND CONCERNS:** None

**OLD BUSINESS:** 1) Neal Stewart, Road Supervisor, said that he is still looking for a rear end for the bucket truck but is having a lot of trouble finding one that will work. He is still searching but thought the cost will be right around \$3,000.00. The heaters for the NOPEC project are in and should be installed by Friday. The new ones are 150,000 BTU's high efficiency. He has spoken to a sales rep on the cost of a new front end loader and they think that it will cost about \$100,000.00 with the trade in of our old one. The trade in should be around \$7,000.00 because it's in pretty good shape. 2) Neal Stewart, Fire Chief, has been in contact with Dave Payne and to get the blueprints so that we could start getting bids on the expansion of the front of fire department it will be about \$2,000.00 to \$3,000.00. He said that the "Fire District" is not going anywhere. There is a grant available for \$100,000.00 independent study for someone to come in and make some recommendations on where and how to proceed with a fire district. Each fire department would need to kick in \$2,500.00 each also. Some are not willing to do that. He wants to get started as soon as possible for the paid firefighter/EMS for Kingsville. He and Rob Ocasio have been working on the job description and duties. Unit #611 is still at Coach with the transmission problem and has been for about 1 ½ months. Neal says their probably not working on it because they won't be paid for their error on it. Doug said he would stop at Coach and talk to Kevin Elliot and let him know that this truck is needed because it is Kingsville's first out truck. And they need to correct this problem as soon as possible.

**NEW BUSINESS:** 1) Tony Long will be coming out next week to help the fiscal officer with the year end close and start books for 2012. 2) A motion was made by Dennis Huey to accept the resolution that Kingsville Township will be in compliance with road sign ordinances for the Ohio Department of Transportation was read and approved effective January 1, 2012. This motion was seconded by Darrell Ensman; all yes. 3) Neal Stewart, Fire Chief, said that new remotes are needed for the overhead doors at the fire hall he has spoken to Eastdale overhead doors. 4) Rob Ocasio said that PEP classes are needed he will contact Mike or Dan at University Hospital to see if they could do this class for us. The cost will be about \$125.00 per person. 5) The boosters are having a Spaghetti Dinner on January 14, 2012 from 4:00 pm to 7:00 pm. 6) Darrell Ensman made a motion to reappoint Judy Chabola to the Zoning Commission. Doug Reed seconded the motion; all yes. Dennis Huey, Chairman, asked the fiscal officer to send a letter to her regarding her reappointment. 7) Doug Reed made a motion not to reappoint Tom Stevens to the BZA. The motion was seconded by Darrell Ensman; all yes. Dennis Huey, Chairman asked the fiscal officer to send a letter thanking him for his years of service. 8) Doug Reed made a motion to approve the expenditure for Dave Payne for blueprints for the fire hall not to exceed \$2,500.00. Darrell Ensman seconded the motion; all yes. 9)

Darrell Ensman made a motion to approve the resolution accepting the amount and rates for 2012 appropriations. Dennis Huey seconded the motion; all yes.  
10) Darrell Ensman made a motion to pay M Electric \$125.00 to reposition the light on the flag pole in front of the fire hall. Doug Reed seconded the motion; all yes.

**SAFETY CONCERNS:** None

<b>FINANCIAL REPORT:</b>	Receipts	\$ 15,289.45
	Expenses	<u>27,405.40</u>
	Balance	\$ 592,408.74

Doug Reed made a motion to pay all of the bills, seconded by Darrell Ensman; all yes.

Darrell Ensman made a motion to go into a work session. Doug Reed seconded the motion; all yes.

**WORK SESSION for Paid Fire Personnel**

Titles: FF/EMT  
FF/Paramedic  
FF/EMT Advanced

Job Description: A basic job description was given to trustees and fiscal officer. Neal Stewart and Rob Ocasio will have the final one done for the next meeting.

Drug Testing: Mandatory upon hire by State Road Occupational and then placed into the random pool.

House Duties: General cleaning of the station, cleaning waxing floors, washing windows and cleaning and waxing ambulance and fire trucks.

Hours: 5:00 am to 5:00 pm Part time position not to work more than 26 hours per week.

Overtime: Trustees will need to do an exemption in the policy book for a 12 hour workday not 8 hour workday for the paid fire personnel.

Dress code: They will be required to wear a Kingsville Township shirt provided by the township. Duty or uniform pants are required at the employee's expense.

Doug Reed made a motion to go back to regular session. Darrell Ensman seconded the motion; all yes.

Once back in regular session and nothing else to discuss, Darrell Ensman made a motion to adjourn; Doug Reed seconded the motion; all yes.

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Dennis Huey, Chairman

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Sarah Patterson, Fiscal Officer